



Our philosophy is to provide each student the opportunity to grow mentally, socially, spiritually, physically, and most importantly, develop a relationship with Jesus Christ.

Our mission is to create a Christ-centered learning environment within every classroom. We strive to support and guide the students within our school to ensure their spiritual growth and academic success.

We focus our curriculum and daily objectives on the development of each child's cognitive, social-emotional, spiritual, and physical development.

We are licensed by the Pennsylvania Department of Public Welfare.

We are an outreach of Union Presbyterian Church and we are a nonprofit organization.

We are an Equal Opportunity Employer.

Student Files

State Regulation mandates that parents update the child's file at least every 6 months. If a change has been made with emergency information, please ask for a new Emergency Contact form. Each child's file must be kept current in the center.

Contents The file must contain a written agreement form, an emergency contact form, allergy information, any relevant custody agreements, any special needs, and other pertinent information to enable us to best meet the needs of your child. If your child has an IEP (Individual Education Plan) done by a professional agency, please provide us with a copy so that we may better meet the needs of your child.

All enrolled children are required to have a Health Assessment based on the guidelines from the American Academy of Pediatrics. It is imperative that you, as a parent, pay close attention to this schedule. It is your responsibility to have your child immunized. The DPW (Department of Public Welfare) reviews the files at the center. If they are not complete, we would be in noncompliance of their regulations and have to suspend your child until the proper immunizations have been completed.

Assessments A minimum of two developmental assessments will be completed for your child each year. Formal parent teacher conferences are offered two times each year to discuss your child's progress. If at any time you would like a conference, we would be happy to schedule one.

Portfolios We also like to keep observations files on each child. This includes notations of events, academic progress reports, and work samples. These portfolios travel from class to class as student's transition to the next developmental level. You are permitted to view your child's portfolio at any time.



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www.unionpresbychurch.org

Hours of Operation

The center accepts children 6 weeks to 8 years old. Our hours of operation are 6:30am to 6:30pm, Monday through Friday.

- Open Enrollment; No registration Fee!
- One week's deposit holds your spot and pays for the first week your child is in attendance
- Bus Pick Up/Drop Off at Montour School District for School Age Students

Classroom Ratios

The **Infant** Room (6 weeks to 1 year old) - 1 staff member for every 4 infants.

The **Young Toddler** Room (1 year olds) - 1 staff member for every 5 young toddlers.

The **Older Toddler** Room (2 year olds) - 1 staff member for every 6 older toddlers.

Preschool age students are divided in to three classrooms: The Young Preschool Room (3 year olds), The Older Preschool Room (4 year olds), and

The **Pre-Kindergarten** Room (5 year olds) - 1 staff member for every 10 students.

After school care includes those children who have entered Kindergarten up to a child's 9th birthday, or through 3rd grade. The ratio is 1 staff member for every 12 students.

Non-Discrimination

Our services & employment are provided in a nondiscriminatory manner, without regard to race, sex, color, national origin, ancestry, religious creed, disability and age. Parents have the right to appeal if there is a complaint or alleged discrimination.

Weekly Rates

Infants (5 days only) \$234

Young Toddlers

5 days \$213
4 days \$188
3 days \$170

Older Toddlers

5 days \$208
4 days \$188
3 days \$170

Potty Trained 3yo

5 days \$203
4 days \$184
3 days \$137

Potty Trained 4yo

5 days \$197
4 days \$184
3 days \$137

Pre-Kindergarten

5 days \$191
4 days \$180
3 days \$137

School Age

0-9 hours \$55
10-19 \$93
20-39 \$109

Curriculum Infants, Preschoolers, and Pre-Kindergarten students use the Creative Curriculum while Toddlers use the Mother Goose Time Curriculum. We use the PA Learning Standards from birth through school age to ensure that every daily lesson incorporates art, music & movement, science/math, literacy, and health & wellness activities.

Parent Communication Brightwheel is used daily to share a live feed of each child's day with their family. Monthly newsletters are sent home for parents to stay informed about upcoming center activities and important announcements. Special programming and holiday parties are shared via email and brightwheel, our parent communication app.

Discipline We believe gentle discipline and redirection is the best approach to teaching children. While providing gentle discipline and redirection, teachers will communicate behaviors with parents to ensure all parties are effectively involved.

Staff Qualifications

All teachers are required to have an annual physical and up to date immunizations. They participate in a minimum of 24 hours of training per year as well as Fire Safety, Pediatric First Aid/CPR, and Health and Safety Training. It is Pennsylvania State Law that we report all suspected cases of child abuse or neglect. Every teacher must complete Mandated Reporter training as part of their new staff orientation. All staff hired at our center have ACT 33, ACT 34, and FBI clearances for criminal and child abuse record checks. All teachers participate in the following professional growth activities as well:

PACCA (Pennsylvania Child Care Association)

"A nonprofit, membership organization that facilitates the provision of quality early care and education to children." www.pacca.org

Keystone STARS

"Keystone STARS is a quality rating and improvement system in which early learning programs and practitioners are encouraged and supported to meet specific, evidence-based performance standards in four key areas: staff education, learning environment, leadership/management, and family/community partnerships." www.pakeys.org

HighScope

"HighScope works to create and deliver high-quality educational resources plus independent evaluation services to improve educational outcomes for children, families, and communities." www.highscope.org

ACSI

"ACSI strengthens Christian schools and equips Christian educators worldwide as they prepare students academically and inspire them to become devoted followers of Jesus Christ."